

# School District of Manawa Board of Education Meeting Minutes

## Tuesday, December 19, 2023

### 6:00 P.M.

Board of Education MISSION Statement: *We Will Represent Our Community While Advocating For Our Stakeholders By Developing Strong Policy And Providing Direction For Our Future.*

❖ **CALL TO ORDER - 6:00 p.m.**

➤ *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:* Reiersen, Griffin, Fietzer, Jepson, Hansen, Riske, Emmert.

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

➤ **Verify Publication of Meeting** - Confirmed by Mr. Peterson

❖ **ADMINISTRATIVE TEAM REPORT**

1. Good News Report
  - a. Informational Presentation
2. Follow-up regarding Middle School Athletics (AG2431A).  
Discussion that AG2431A information was communicated with coaching staff.

❖ **COMMITTEE REPORTS**

3. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-12-06
4. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-12-13
5. Policy and Human Resources (Reiersen) - See Policy and Human Resources Committee Meeting Minutes from 2023-12-06
6. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-12-13

❖ **PUBLIC COMMENTS**

*(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)*

No public comments for this meeting.

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

**The Board will consider approval of:**

7. Recommendation for Approval of Donations:
  - a. Mrs. Michelle Kaczorowski (Thrivent Grant) - \$250 worth of treats, napkins, soda, supplies for the Secondary December 20th potluck to celebrate staff.
  - b. Tracy and Richard Ogle - \$150.00 towards the National Honor Society to assist with the Adopt a Family/Day of Service initiative.
  - c. Clothing Drive - the following participants donated:
    - i. PTO - coats, boots, hats, and gloves
    - ii. Treehouse foods - 13 new coats, 15 new pairs of gloves, and 18 new hats
  - d. Manawa Lions Club - \$270.00 towards the Urgent Needs Fund.
  - e. Manawa Athletic Booster Club:
    - i. 4 Basketball Storage Cars (\$270.22 each)
    - ii. 2 New Daktronics Scoreboards for MS/HS gym, if school pays for installation (\$15,500.00)
    - iii. 2 Handheld Ball Pumps (\$15.00 each)
    - iv. 2 Electric Ball Pumps (\$175.00 each)
    - v. 1 Year subscription to RackCoach for students in personal fitness classes and Lifting Program. (\$900.00)
    - vi. Freezer at MES for injuries (\$199.40)
  - f. Tractor Supply of New London through the National Honor Society Day of Service initiative
    - i. \$175 worth of coats, hats, and gloves.
  - g. Holmland Farms (Dick Piechowski & Alan Cordes) - Wreath material (value of \$250)
8. Recommendation for Approval Minutes of Regular and Special Board Meetings
  - a. 2023-11-27
  - b. 2023-12-06 (Special)
9. Recommendation for Approval of Revenue/Expenditures & Receipts - November
  - a. Cash Receipts Report
  - b. Invoice Report Report
  - c. Rev / Exp Financial Report
10. Recommendation for Approval of Personnel related items:
  - a. Details provided within Personnel Chart

Motion to approve the consent agenda by: Griffin, Jepson.

Motion carried.

**ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):**

None

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

11. Policy Adoption - **2nd Reading** and discussion of NEOLA Policy Revisions
- a. PO 0164 Meetings - ADOPTION
  - b. PO 0164.1 Regular Meetings - RESCIND
  - c. PO 0164.2 Special Meetings - RESCIND
  - d. PO 0165.1 Notice of Meetings - RESCIND
  - e. PO 0165.2 Change of Regular Meetings - RESCIND
  - f. PO 8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment - ADOPTION
  - g. PO 1623/3623/4623 Section 504/ADA Prohibition Against Disability Discrimination in Employment - RESCIND
  - h. PO 3120.07 Employment of Casual Resource Personnel - RESCIND
  - i. PO 8700 Nursing Mothers - ADOPTION
  - j. PO 3430.05/ 4430.05 Nursing Mothers - RESCIND
  - k. PO 2451 Program or Curriculum Modifications - REVISION
  - l. PO 5250 Program or Curriculum Modifications - RESCIND
  - m. PO 5505 Academic Honesty - ADOPTION
  - n. PO 7540.08 Artificial Intelligence (AI) - ADOPTION
  - o. PO 5350 Suicide Prevention, Intervention, and Postvention - REVISION

Motion to approve the 2nd Reading of #11 agenda items a through o by: Hansen, Riske.

Motion carried.

12. Notice of **1st Reading** and discussion of NEOLA Policy Revisions
- a. PO 0113 Boundaries - REVISION
  - b. PO 0142.1 Electoral Process - REVISION
  - c. PO 0143.1 Public Expression of Board Members - REVISION
  - d. PO 0144.3 Conflict of Interest - REVISION
  - e. PO 1260 Incapacity of the District Administrator - REVISION
  - f. PO 2340 District Sponsored Trips - REVISION
  - g. PO 2521 Selection of Instructional Materials and Equipment - REVISION
  - h. PO 3121 Criminal History Record Check and Employee Self-Reporting Requirements - REVISION
  - i. PO 3139 Staff Discipline - REVISION
  - j. PO 3430.01 Family & Medical Leave of Absence ("FMLA") - REVISION
  - k. PO 5113 Open Enrollment Program (Inter-District) - REVISION
  - l. PO 5200 Attendance - REVISION
  - m. PO 5215 Missing and Absent Children - ADOPTION
  - n. PO 5517 Student Anti-Harassment - REVISION
  - o. PO 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia - REVISION
  - p. PO 6151 Returned / Outstanding-Stale Checks - REVISION
  - q. PO 6236 Community Services Fund (Fund 80) - ADOPTION
  - r. PO 6610 Non District-Supported Student Activity Accounts - REPLACEMENT
  - s. PO 7250.01 Memorials for Staff and Students - ADOPTION
  - t. PO7440.01 Video Surveillance and Electronic Monitoring - REVISION

- u. PO 7440.02 Smart Monitoring Equipment - ADOPTION
- v. PO 8121 Personal Background Check - Contracted Services - ADOPTION
- w. PO 8146 Notification of Education Options - REVISION
- x. PO 8310 Public Records - REVISION
- y. PO8407 School Resource Officer Program - RESCIND
- z. PO 8420 School Safety - REVISION
- aa. PO 8500 Food Services - REVISION
- bb. PO 8531 Free and Reduced-Price Meals - REVISION
- cc. PO 9210 Parent Organizations - RESCIND
- dd. PO 9211 District Support Organizations - REVISION

13. Discussion - Provide Free Lunch for Daily Short-Term Substitute Teachers

- a. Informational Memo for Review and Approval

Discussion to amend free lunch for Daily Short-Term Substitute Staff.

Motion to provide free lunch for Daily Short-Term Substitute Staff by: Fietzer, Jepson.

Motion carried.

14. Course Addition, Deletion and Revision

- a. Recommendation Memo - Computer Science Courses

Motion to approve Computer Science Courses by: Fietzer, Griffin.

Motion carried.

15. Course Guide

- a. Recommendation Memo
- b. Course Guide Document for Review

Motion to approve 2024-25 Course of Study Guide by: Riske, Fietzer.

Motion carried.

16. Annual School Safety Report (PO8420)

- a. Informational Memo for Review and Approval
- b. School Safety Plan for Review and Approval
- c. Wisconsin School District Safety Drill LOG(s)
- d. Written evaluation of most recent school safety/violence drill for Review and Approval

Motion to approve the Annual School Safety Report as required in PO8420 by: Riske, Hanse.

Motion carried.

17. Discussion on WASB Convention Resolutions

- a. Document with current draft of resolutions

No actions - request for feedback to the WASB delegate on proposed resolutions.

18. SDM Literacy Report

- a. Informational Memo for Review and Approval
- b. Copy of 22-23 School Year Literacy Report

Motion for approval of the SDM Literacy Report in compliance with WI Stat. 118.015 by: Riske, Fietzer.

Motion carried.

❖ **CLOSED SESSION**

- The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), Wis. Statute, Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Considering financial, medical, social or personal histories or disciplinary data of specific persons.
  - SDM Personnel Matter
  - SDM Administrative Contract Renewal Discussion
  - SDM District Administrator Evaluation Procedure

**Notice that the Finance Committee meeting will be January 15, 2024 4:30-6:30 pm.**

**Notice that the Building & Grounds Committee meeting will be January 24, 2024 at 4:00 pm.**

❖ **ADJOURN**

Motion to adjourn to closed session by: Griffin, Fietzer.

Motion carried at 7:14 p.m.